

EMPLOYEE TRAINING RECORD		
TRAINING TITLE <b>AERIAL LIFT/PERSONNEL HOIST</b>		
<div style="text-align: center; margin-bottom: 10px;">KEY TEACHING POINTS</div> <div style="display: flex; justify-content: space-between;"> <div style="width: 48%;"> <p><b>PERSONAL PROTECTIVE EQUIPMENT</b></p> <ul style="list-style-type: none"> <li>Hard hat</li> <li>Lanyard</li> <li>Electrical protective blankets, as required</li> </ul> </div> <div style="width: 48%;"> <ul style="list-style-type: none"> <li>Harness</li> <li>Safety shoes/boots</li> </ul> </div> </div> <p><b>SAFE OPERATING PROCEDURES</b></p> <ul style="list-style-type: none"> <li>Review safe practice rules for applicable equipment (including rental equipment) and perform pre-operational checks.</li> <li>Operators shall be trained and qualified before being authorized to use equipment.</li> <li>Prior to the daily use of an aerial-lift device, a visual inspection and operational check shall be made in accordance with manufacturer's and owner's instructions.</li> <li>Personnel hoist operators shall follow all operating instructions in the operator's manual. The operator's manual shall be available during operation, service, inspection and repair.</li> <li>Read safety placards before operating controls.</li> <li>Check safety switches and dead man controls prior to use.</li> <li>The combined load, including workers, material, and tools, shall not exceed the rated lift capacity as stated by the manufacturer.</li> <li>Prior to use, fiberglass booms and bucket shall be kept clean and free of conductive materials, including dirt, oil, and metal objects.</li> <li>An additional person qualified in aerial rescue shall be at all work sites involving aerial work.</li> <li>Wheel chocks shall be installed before using an aerial lift on an incline. Be sure brakes are set and locked before leaving cab of truck.</li> <li>Booms shall not be operated unless outriggers, if equipped are down. Follow operator's manual before operating onto a slope of 5 degrees or more.</li> <li>When setting outriggers, make sure the area is clear when lowering. Outriggers should be kept in sight when lowering. Use support under an outrigger that is to be put down on soft ground to prevent it from sinking.</li> <li>While operating the personnel hoist, workers shall be secured with a lanyard and safety harness.</li> <li>While working in basket, have tools in proper place or keep a secure grip on them while maneuvering.</li> <li>When operating an aerial lift device, the operator shall look in the direction of travel of the bucket and be aware of the booms relation to all other objects and hazards. Operate controls smoothly.</li> <li>When booms are operated over roads, safe clearances from passing vehicles shall be maintained or traffic control shall be provided.</li> <li>Personnel hoist operators shall maintain proper clearance from overhead utility lines.</li> <li>When moving from one area to another, the boom must be cradled. Riding in a basket when moving within a work area is not permitted. Before traveling, make sure the outrigger's are secured and the safety hooks are in place if so equipped.</li> <li>Do not sit or climb on edge of basket to gain height.</li> <li>Keep a 5 pound BC fire extinguisher on the unit at all times.</li> <li>Keep body parts away from area where they may be pinched between basket and other objects.</li> </ul>		
TEST		
QUESTION	ANSWERS	
	TRUE	FALSE
1 Do not sit or climb on edge of basket to gain height.		
2 Keep a 15 pound BC fire extinguisher on the unit at all times.		
3 Operators shall be trained and qualified before being authorized to use equipment.		
4 While operating the personnel hoist, workers shall be secured with a lanyard and safety harness.		
5 Riding in a basket when moving within a work area is not permitted.		
EMPLOYEE'S NAME	EMPLOYEE'S SIGNATURE	DATE
SUPERVISOR'S NAME	SUPERVISOR'S SIGNATURE	DATE
<div style="display: flex; justify-content: space-between; align-items: center;"> <span>1 T 2 F 3 T 4 T 5 T</span> </div>		